



Spring 2021 (and other terms) Curricular Build Event

Office of the Registrar
Thursday, October 1, 2020



Agenda

- Welcome and Introductions
- Remarks from University Registrar
- Fall 2020 Schedule
 - Maintenance of the Fall schedule
 - Lecture capture and special events
 - Q&A
- Spring 2021 schedule
 - Knowns and unknowns
 - Modality
 - Q&A
- Summer 2021 schedule (and beyond)
 - Q&A



Housekeeping

- This session is being recorded and we will send out recording to all curricular reps soon after this event.
- We will be scaffolding this event by discussing items term-by-term; as possible, please ask your questions/provide your feedback during the appropriate term. Ask your questions in the “Chat Window”.
- We’re fortunate to have various guests joining today (AACt team, various Vice Provosts, various members of the RO team), as we’re answering questions, they might be able to provide more information.



Challenges and Struggles



Focus and Gratitude



Many Thanks!



Fall 2020

- The drop deadline has shifted from Oct 30 to Nov 20
- **Everything** will be remote after Thanksgiving; SIS (and CS&E) will **not** be updated to reflect the flip for the remaining days of instruction and finals.
- Between then and now, if an in-person class section wishes to convert to Remote delivery permanently, individual instructors should work their department and then their Associate Dean
 - RO will update modality and the facility on a weekly basis in SIS
 - Departments (likely the instructor) should keep students informed



Fall 2020: Lecture Capture & Special Events

- No action needed for in-person class sections continuing to meet in-person; access will continue.
- If an in-person class section is approved to go remote, the facility will be updated by the RO to “Online”. If an instructor wishes to still use the classroom space during the scheduled class time, the curricular rep should request the space via a Special Events request.
- If an instructor wishes to use lecture capture (or other GA space) outside of the schedule day/time, request a special event.



Fall 2020: Lecture Capture & Special Events

- When requesting lecture-capture to support instruction:
 - Include class information and a lecture capture indicator (e.g. NUTR SCI 203 001 Lec Cap)
 - Specify an accurate head-count (likely 1, the instructor)
- Additional information about lecture capture and special events will be emailed to curricular reps after this event.



Fall 2020:

What questions or feedback do you have specific to Fall 2020?



Onward to Spring curricular build...



Spring 2021 knowns: the calendar

The Faculty Senate approved a change to the Spring 2021 academic calendar on September 14th

- Start of instruction moved from Tuesday, January 18 to Monday, January 25
- Elimination of Spring Break
 - No classes on March 27 (Sat); April 2 and 3 (Fri-Sat)
- Same amount of M/W/F and T/Th days of instruction



Spring 2021 knowns: the calendar

RO is actively working on updating the Spring 2021 Schedule of Classes to reflect these changes:

- Start/End dates will be updated for curric. reps in SIS
- New class sessions will be created/updated in SIS
- Dates and Deadlines updated to reflect the new academic calendar



Spring 2021 knowns: physical distancing

Physical Distancing will be in-play:

- RO will continue to assign GA rooms based on COVID capacities established by FP&M. Caps can be found on the RO website.
- Departments will need to determine and enforce COVID caps in local-spaces.



Spring 2021 knowns: physical distancing

- Since Physical Distancing will be in-play, sections with enrollment caps (or combined caps) of 50+ will be scheduled to Remote (R) via script as part of the curricular lock-out.
- As part of planning, departments should consider whether or not these larger/remote class sections will be synchronous or asynchronous in delivery.



Spring 2021: known modalities

- Other modality knowns include:
 - Independent Studies (IND) and Field Studies (FLD) class sections will be continue to be In-Person (P).
 - Class sections which have been historically offered in a completely online format (e.g. part of an online degree program) will be encoded as Online Only (WO).
 - From the CS&E perspective, Remote and Online Only sections will continue to be merged into the same category.



Spring 2021: unknown modalities

- What we do not have at this time is guidance from campus leadership regarding modality on class sections with enrollment (capacities) under 50 students.
- In the interim, the RO will script sections to a new provisional mode of instruction of “Being Determined” (BD).



Spring 2021: working with Being Determined

- If a class section updated to Being Determined is **essential** for in-person instructional delivery:
 - Update the mode of instruction to In-Person (P)
 - Maintain the day/time meeting pattern
 - Enter a room (or request a General Assignment room) keeping physical distancing in mind
- If a class section updated to Being Determined is **not** essential for in-person instruction:
 - Keep the section as BD
 - Plan for the class section to be synchronous (include day/time)



Spring 2021: working with Being Determined

- Plan is for this initial phase, In-Person and Being Determined will be the only modes of instructions for curricular reps to select.
- SIS will allow for updates on existing class sections previously scheduled as Online Only or Online-Some Classroom as well as things converted to Remote.
- As we await further campus guidance, all new sections should use Being Determined unless deemed essential for in-person instruction.



Pause for questions

Thoughts and questions about initial planning for Spring 2021 curricular build.



Planning out the rest of the process...



Anticipated Spring 2021 Schedule Build Calendar

SPRING 2021 SCHEDULE - DRAFT

OCTOBER

PHASE 1

(EARLY OCTOBER)

AFTER RO HAS COMPLETED UPDATES IN SIS TO REFLECT THE NEW SPRING 2021 CALENDAR, DEPTS CONTINUE TO WORK ON THEIR SCHEDULE OF CLASSES. IN THIS PHASE, MODALITY GUIDANCE WILL NOT YET BE FINALIZED FROM CAMPUS.

DEPTS WILL BUILD THEIR SCHEDULE WITH THESE KNOWN:

- CLASS SECTIONS WITH ENROLLMENT CAPACITIES 50+ WILL BE REMOTE
- INDEPENDENT STUDY AND FIELD STUDIES CLASS SECTIONS WILL BE IN-PERSON
- PHYSICAL DISTANCING WILL BE ENFORCED FOR ROOM CAPACITIES
- CLASS SECTIONS TRADITIONALLY ONLINE ONLY (E.G. PART OF AN ONLINE PROGRAM) REMAIN ONLINE-ONLY
- CLASS SECTIONS WITH ENROLLMENT CAPS UNDER 50 WILL BE SCRIPTED TO BE "BEING DECIDED" IN SIS AS WE AWAIT A CAMPUS DECISION ON MODALITY. IF A DEPT NEEDS A PARTICULAR CLASS SECTION TO BE IN-PERSON, THEY SHOULD UPDATE THE MODE OF INSTRUCTION TO "IN-PERSON" IN SIS

NOVEMBER

PHASE 2

(LATE OCTOBER - MID NOVEMBER)

AFTER CAMPUS DETERMINES ITS MODALITY DECISIONS FOR THE SPRING 2021 TERM, DEPARTMENTS FINALIZE THEIR SCHEDULE BUILDING PROCESS IN ADHERENCE TO MODALITY GUIDANCE.

PHASE 3

(LATE NOVEMBER)

THE RO AUDITS THE SUBMITTED SCHEDULE OF CLASSES AND ASSIGNS CLASSROOMS

DECEMBER

PHASE 4

(EARLY DECEMBER)

THE SCHEDULE OF CLASSES IS PUBLISHED AND AVAILABLE TO BE VIEWED BY STUDENTS, ADVISORS, ETC.

JANUARY

STUDENT ENROLLMENT

(LATE DECEMBER - MID JANUARY)

CONTINUING AND NEW STUDENT ENROLLMENT

Phase 2

- Once guidance on modality is known, the RO will once again host a Curricular Rep event.
- As possible, we'll generate reports and knowledge documents to resolve all “Being Determined” class sections.
- We will have further guidance about non-traditional GA/instructional spaces (e.g. Unions, Pyle Center, locally controlled spaces).



Post Schedule of Classes publication

- Probable: Spring 2021 Schedule of Classes likely to be published in early December.
- Once published, do not delete sections, cancel them using standard processes.
- Once published, if you need to change association numbers and/or auto-enrolls, please consult Curricular Services before doing anything in SIS. We want to get ahead of Enroll app issues.
- Enrollment likely to occur post-finals
 - We're planning to account for early-start programs.



Summer 2021 (and beyond)

- Spring 2021 is our current priority, we advise that it be your priority too.
- When we have further direction from DCS, School/College Associate Deans, the Academic Affairs Continuity team, and other parties, we'll convene another Curricular event to share timelines for Summer 2021 (and beyond, if known).



Pause for questions

Thoughts and questions about anything covered (or not covered) today.



Thank you!

