

COVID Call Spring 2021: November 5 virtual event

Last updated 11/09/2020

Webex recording

To view the recording of the Webex meeting with curricular reps on November 5, please use [this link](#) with the following password: **XfcNeP93** (If you experience a delay as Webex decrypts the recording, please be patient or try again later.)

Questions & answers

Questions and answers from the event have been grouped and summarized below. Additional information and details are available in the Webex recording and [slides](#).

Spring 2021 (Term 1214)

Course Preview (go.wisc.edu/coursepreview)

- Will the Course Preview contain schedule information?
 - No. Section-level information (day/time/room info, instruction mode, enroll caps, etc.) will not appear in the preview. The preview will only contain catalog-level information for courses that are currently scheduled in 1214.
- If we turn off "schedule print" for a class, will it show in the preview?
 - It depends. If **any section** is set to print, then the course **will display** in the preview. If **no sections** are set to print (i.e., all sections have the schedule print button unchecked), then the course **will not display** in the preview.

Mode of Instruction, Class-Section Setup, Synchronicity, and RMTE Attribute

- Is there a percentage of in-person versus remote courses that departments should be aiming for in the spring?
 - No, not specifically. Please review the [Spring Modality Guidance message](#), work with the curricular leadership in your department, and contact your school/college Instructional Continuity dean with questions.
- We have hybrid courses where the lecture is online and the labs are in-person. Should I use instruction mode WC? Will I get an error if I leave the location and date/time empty?
 - Instruction mode is component-specific, so this is not an appropriate use of WC. In this example, the LEC should be R (or WO if it would have been taught online regardless of COVID) and the LABs should be P.
 - SIS will not give any error messages for leaving meeting pattern info blank, but please be sure to enter that information as necessary.

- I have an instructor that would like to teach in-person but also offer a virtual option for students who prefer that. How do I set this up?
 - These are two different instructional experiences and could be offered as two separate sections -- one in person (instruction mode P) and one remote (R).
 - These situations are complex and circumstances can vary, so please reach out to your [Curricular Services contact](#) for individual guidance.

- There should be no classes with 1%-24.9% in-person, correct? How strictly does this need to be calculated?
 - Yes, this is correct. However, we will likely not audit sections for this specifically. Please use the [definitions](#) as a guideline.

- Will the class note (Note 17) be automatically populated for WC classes or do curricular reps need to add them?
 - The note about synchronous class meetings will not be automatically added to a section like this. Reps are responsible for adding any relevant class notes to these sections.
 - When the RO runs the RMTE class-attribute scripts, note 17 will be added to sections with the RMTE attribute and SYNC value. We'll only run these ONCE.

- What do you say to instructors who want hybrid modality but want to meet one week in person and the next online?
 - Since 50% of the meetings are in-person, this section should have an instruction mode of WC. Also be sure to provide additional details in the class notes.

- Can school/college deans approve in-person sections of 50+ students, assuming we can find an appropriately sized room?
 - No, at this time, campus is not granting any exceptions to the rule that all class sections of 50 or more will be taught remotely in the spring.

- After Nov 20, will there be a campus-level approval process to change modality from any form of face-to-face instruction to remote? Or other changes that will require campus-level approval after Nov 20?
 - If there has been no enrollment in a section, curricular reps will have access to update the instruction mode in SIS.
 - Once there is enrollment in a section, we expect that there likely will be a similar school/college-level approval process as we had this fall. Please stay tuned for more details.

- What if a class will have a mix of SYNC and ASYNC instruction -- what RMTE attribute value should I use (if I choose to use the attribute)?
 - You should enter RMTE SYNC, as the presence of any synchronous instruction trumps the asynchronous. Using the RMTE/SYNC attribute ensures that RO

scripts add class note 17 and will not wipe out any day/time meeting pattern info that you have entered.

- If a course is meeting part of their [credit-hour](#) requirements with asynchronous work (in addition to any synchronous online or in-person schedule), should we add an asynchronous meeting pattern in SIS (so, multiple meeting patterns)?
 - Yes, you should enter one meeting pattern for the synchronous work and another for the asynchronous online expectation.
- When the script for RMTE/SYNC adds the class note about synchronous expectations, will it overwrite any current class notes or append a new class note?
 - Scripts will not overwrite existing notes but will add a new note, class note 17.
- Are we required to assign the RMTE attribute for sections we plan to teach remotely?
 - No, use of the RMTE attribute is entirely optional. If you prefer to make manual updates, you can do that instead of adding the attribute and waiting for our script to update the data after November 20.
- How should I create a hybrid course that will meet in the first half of semester online sync and the second half semester in-person (in this case, outside at the Arboretum)? I have dates and meeting location in class notes. Is there anything else for me to do?
 - You should set up the class with an instruction mode of WC and two meeting patterns, one for ONLINE and one for the Arboretum (OFF CAMPUS). You should edit the individual meeting pattern start/end dates to reflect the split nature. Be sure to include a class note with clarifying details.
- Is Instructor Provided Content (IPC) available to instructors now in SIS if they are assigned to a class section?
 - Yes.

Room Assignments & Pre-Assigns

- How do room assignments work for class sections that meet every other week in-person/online?
 - If you are using a GA room, the classroom will be reserved every week. Instructors may choose to use the classroom for virtual instruction when they are not meeting in-person. If it is classroom controlled by your department, you can reserve it for the necessary dates only.

Course Search & Enroll (CS&E) Enhancements

- Will Course Search & Enroll use the RMTE attributes for filtering?

- No. CS&E will use the presence or lack of a day/time meeting pattern to filter for synchronicity for remote sections. The RMTE attributes in SIS will not have any effect on what appears in CS&E.
- Will students receive communication on the new CS&E features so that they know how to access and read the information?
 - Yes, the RO is collaborating with the Office of Undergraduate Advising (OUA) to coordinate communications to students. We also plan on enhancing the existing CS&E KB docs and will utilize the banner in CS&E.

Enrollment Timeline

- When does priority enrollment for undergraduates start?
 - See link for enrollment appointment times under Resources below.
- Will departments/curricular reps have time to make edits before enrollment starts?
 - We plan on publishing the schedule of classes and turning control back over the curricular reps on December 7th (or December 4th, if possible). Please plan on making your updates ASAP.

Summer 2021 (Term 1216)

- Curricular build will likely happen throughout December and January in a single call period, with the schedule of classes likely published in February. Please stay tuned.

Fall 2021 (Term 1222)

- No updates or information at this time.

Resources

- Reach out to your [Curricular Services contact](#) with any questions
- Fall
 - [Virtual Learning Spaces](#) for students (drop-in and reservable)
 - [Final Exam FAQs](#)
 - [Grading FAQs](#)
- Spring
 - [COVID Call Spring 2021 Box folder](#)
 - [Spring Modality Guidance Message](#)
 - [Defining Modes of Instruction and Synchronicity](#)
 - Course Preview short link: go.wisc.edu/coursepreview
 - [Course Preview KB](#)
 - [Enrollment Appointment Times](#)