

CROSS-LIST AND MEETS-WITH (COMBINED SECTIONS) CHEAT SHEET

CROSS-LIST—(permanent bond)

- Must have the same catalog number (i.e. Biology 130 and Botany 130)
 - Must be approved by the University Curriculum Committee (all departments submit a letter of support)
- Cross-listed courses have automatic bonds—departments don't submit a sections combined form.
 - Course data is synced when Curricular Services runs a cross-list sync. After publication a cross-list sync is run frequently (minimally once per week)
 - What doesn't sync between members? *Footnotes, requested room cap, enrollment cap, wait list cap, & honors*

MEETS-WITH—(temporary bond)

- Don't have to be the same catalog number
 - University Curriculum Committee approval not required
- The only items that are kept in sync among meets-with members is the meeting pattern information (room, time, days, instructor info, and room characteristics)
 - Meets-with bonds can be set up to roll forward with term roll
 - To have a meets-with bond set up you should submit an online [sections combined form](#) to Curricular Services

Other Sections Combined Notes:

- All members should update their own section-level enrollment capacity.
- In Class Section Builder: On a primary section, the text to the far right of the section will display "Also XXXX" if you are primary, or "See XXXX" if you are secondary. Only the primary can update time/day/room and instructor information in CSB.
- The primary department is responsible for updating combined enrollment capacity. This can be updated on Combined Section Detail page, which is accessed by clicking on the [Combined Section](#) link located in Update Sections of a Class pages in SIS.
- On the Combined Section Detail page you can also determine who is primary—the primary subject is listed to the right of the Combined Sections ID:

Combined Sections ID: 9352 XL FRENCH 315 A1 001

- All members of a bond can access the Combined Sections Detail page in SIS.