Registrar’s Office Announcements

Student Class Schedule Planner
The Office of the Registrar-Enrollment Services has teamed up with College Scheduler to offer our students a class Schedule Planner tool to assist them with creating their class schedule each term. Students can launch the Schedule Planner application from the Student Center main page, Course Enrollment – Add page in Student Center, and from the Plans tab in Course Guide – Manage Plans. The Schedule Planner is a web based class scheduling system where students choose desired courses, setup blocked times for events such as work, practice, or lunch, and the Schedule Planner delivers a variety of schedule grid options. The student can select the schedule of choice and import it directly to their Student Center- Shopping Cart and proceed with the course enrollment process.

Schedule Planner Help Videos:
Beginner – Schedule Planner Basics
Intermediate: Using Locks to Narrow Down Schedules
Advanced: Using Custom Course Options

Course Guide Enhancements
The Course Guide has some new features that will make it easier for students to find the courses they are looking for, and to help instructors get the word out about the content of the courses that they are teaching.

Searchable Instructor Provided Content
The Course Guide now offers a way for instructors to provide course content information to students and the campus community. Instructors can update their Faculty Center with rich course information such as Instructor Course Description, Typical Topics/Schedule, Class Format, Learning Outcomes, URL links to Additional Resources, and Keywords to assist in searching. The information provided is then displayed with their class in the Course Guide.

Students can enhance their Course Guide searches by selecting both a term and the ‘Include Instructor Provided Content’ criteria, thus receiving more relevant courses.

Thematic Course Groupings
Course Guide has also provided a way to find courses that have a similar theme or focus on a particular area or theme of study. The new Thematic Course Groupings criteria enable students to quickly find courses that are potentially offered across multiple departments but share a focused theme. The available course groupings are Animal Behavior, Neuroscience and Qualitative Methods with plans to expand the available groupings at a later date.

Special Group Types
Our SOAR and first year student populations will appreciate the new values available in the Special Group Types area. Users of Course Guide can still find courses with sections that are tagged as First Year
Interest Groups, Residence Hall, or Service Learning, but we have expanded the selection to now include First Year High Impact Classes and Common First Year Classes.